

## KELBROOK AND SOUGH PARISH COUNCIL



Chair: Cllr C. Elley  
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Kelbrook and Sough Parish Council Meeting  
Thursday 12<sup>th</sup> March 2026  
7pm Kelbrook Village Hall

### 26.12.03.1 Welcome

The Chair of the Parish Council welcomed all to the meeting.

### 26.12.03.2 Attendance, Apologies and Non-attendance

2.1 Recorded attendees were Cllr Elley, Cllr Ashley, Cllr Mayers Cllr Galway, Cllr Lancaster.

2.2 Accepted apologies were received from Cllr Wright.

### 26.12.03.3 Declarations of Interest

None.

### 26.12.03.4 Public Participation

Nothing raised.

### 26.12.03.5 Minutes

**Resolved:** To accept as an accurate representation the minutes of the meeting held 12<sup>th</sup> February 2026.

### 26.12.03.6 Update on Items and Issues from Previous Minutes

#### 6.1 Sough Bridge Mill possible environmental issue

Case No. 02402255

Clerk reported that the Environment Agency cannot divulge information relating to cases to members of the public or Parish Councils. Information can be provided to Borough Councils.

**Resolved:** Request feedback from the PBC representative at the next WCAC meeting.

#### 6.2 Parish Council Facebook Page

**Resolved:** Clerk to arrange for the old page to be removed

### 26.12.03.7 Reports from Meetings with other Organisations

#### 7.1 WCAC Meetings

No representation from Kelbrook & Sough PC at the meeting held on 3<sup>rd</sup> March 2026.

### 26.12.03.8 Matters arising from Correspondence

8.1 Great British Spring Clean Sunday 22<sup>nd</sup> March. Invitation from Foulridge PC to join with them and Barnoldswick to litter pick. Kelbrook & Sough to provide support from Kelbrook roundabout to the Hague.

**Resolved:** Clerk to respond to Foulridge Parish Council to ask for start time. Cllr Ashley to promote on social media for volunteers. Cllr Galway will attend.

### 26.12.03.9 Planning Matters

26/0078/FUL – Conversion of existing derelict mill to form 1 no. dwelling with associated parking and garden areas at the remains of Dotcliffe Mill, Dotcliffe Road, Kelbrook. Comments required by 3<sup>rd</sup> March 2026.

**Noted:** Clerk submitted a letter of objection on behalf of council to PBC on 3<sup>rd</sup> March 2026.

### 26.12.03.10 Impact Fund

**Noted:** Council have been awarded £4k with a contribution of £1k from the Parish Council towards a modest refurbishment at Kelbrook Park. Formal approval is expected at the Executive Meeting of PBC on 19.03.2026. Cllr Ashley gave a brief report from the meeting held at New Road Community Centre on Monday 9<sup>th</sup> March with members of PBC, WCAC, Earby TC, Kelbrook & Sough and Salterforth PC in attendance. Cllr David Whipp chaired the meeting. The purpose of the meeting was to discuss the process and how it had been applied to the projects submitted by Earby TC who are disappointed with their allocation. After a lengthy discussion Earby TC's priority

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projects were re-scored and a new list generated with the overall allocation remaining the same. Cllr Ashley reiterated Kelbrook & Sough PC's position on Sough Park stating that whilst any money spent is welcomed, the PC have no interest in taking responsibility for it via an asset transfer. Cllr Whipp acknowledged this stating that WCAC would have an input for the remainder of its tenure. (Devolution Apr 28).

## **26.12.03.11 Parking**

Clerk waiting for a response from Traffic East. Could be waiting for the next Traffic Liaison Meeting?

**Resolved:** Clerk to contact Traffic East again.

## **26.12.02.12 Assets and 'Get it Done' Days**

**Noted:** Not discussed. Item is a list of things to be carried out during the Get it Done Days.

**Resolved:** Wait until after Easter when hopefully the weather will be better.

**Resolved:** Cllr Mayers to liaise with the Gardener regarding weekly weeding requirements.

A discussion was had relating to items required for weed control. Council wishes to subscribe to the Green Bin Scheme and purchase Salt and White Vinegar for use by the gardener.

## **26.12.03.13 Finance**

13.1-13.5 **Resolved:** Payments, Receipts, Cash Book, Bank Reconciliation, Bank Statement and Budget Analysis were all approved and countersigned for February 2026.

**Noted:** No invoice received from PBC for park maintenance.

13.6 Earmarked Reserves **Noted.**

13.7 Noted: Bank Charges will increase from £6.00 to £7.00 per month from March 2026.

## **26.12.03.14 PBC Legacy Fund**

Clerk informed council that Kelbrook & Sough have been awarded a £4,500 grant from PBC Legacy fund which can be used for Capital or Revenue projects. Formal approval is expected at the Executive Meeting of PBC on 19.03.2026.

## **26.12.02.15 Date of next Meeting(s)**

9<sup>th</sup> April 2026 @ 7pm

**Noted:** Clerk to propose dates for the APM, APCM and PC meetings for May 2026.

The meeting closed at 7:31pm